To be fully admitted into the Florida Memorial University's MBA program, candidates must:

- Complete the Graduate Application for Admission.
- Have an earned baccalaureate or graduate degree from a college or university accredited by the appropriate regional accrediting agency.
- Submit official transcripts from all colleges or universities attended via postal mail (an official transcript bears the institution's seal and an official signature).
- All international students must have their college transcripts evaluated through an organization that is a member of the National Association of Credential Evaluation Services; NACES®
- Submit three completed Recommendation Evaluation Forms.
- Candidates must meet The Accreditation Council for Business Schools and Programs (ACBSP) Common Professional Component (CPC) undergraduate business requirements or related equivalence.
- A 3.0 undergraduate grade point average (GPA) on a 4.0 scale
- Applicants with an undergraduate GPA of 3.0 or higher are exempt from taking the Graduate Management Admission Test (GMAT).
- If the applicant's GPA is below 3.0, Florida Memorial University's Graduate School requires the submission of a Personal Statement. This Personal Statement should provide an explanation for the factors that contributed to a GPA below 3.0, discuss the current environment that will enhance the student's preparedness for academic success, and outline any remedial actions the student intends to take or has taken to improve their academic performance. To create a strong Personal Statement, consider addressing life experiences, career achievements, societal contributions, and educational accomplishments that demonstrate the potential for success in graduate-level studies. After receiving all required documents, the application will undergo a holistic review by the admission committee. Applicants can submit GMAT scores to build a better picture for the admissions committee of their academic ability and aptitude.
- All applications are considered holistically, with all aspects of the application carefully considered in the admissions process.

To be conditionally admitted into the Florida Memorial University's MBA program, candidates must:

Applicants with a GPA below 3.0 who opt not to complete their Personal Statement will be considered for conditional acceptance. The applicant must complete the GMAT and meet the following requirements.

The GMAT exam must be successfully completed before the conclusion of the first semester enrolled in the MBA program, with a score high enough to attain a total MBA admission score of 900 (calculated as GMAT score plus Undergraduate GPA multiplied by 200). Applicants classified as 'Conditionally Admitted' can earn a maximum of twelve (12) hours of graduate credit. Full admission is contingent upon submitting GMAT scores to the MBA office.

Additionally, international students who have obtained degrees from colleges or universities outside the United States must have their transcripts evaluated by an approved transcript evaluation service. Passing the TOEFL examination may be necessary for students whose first language is not English."