Florida Memorial University
Equipment Inventory Form

Date: Click here to enter a date.

Activity Name:_____

Activity Director: _____

Account Number: _____

The Title III/Sponsored Programs Department will maintain an inventory of all federal equipment costing $500 or more. Computers and Microcomputers, laser printers, LCD projectors, digital cameras, laptops, scanners, iPads, tablets regardless of cost, will be included in the inventory. Items must be tagged and listed on the form.

Item Description	FMU ID #/ Title III ID#	Serial Number	Location	Item Cost	Date purchased	Comments