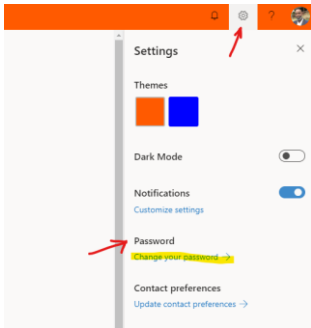


## Welcome to Lion Country

The following is how you will access your FMU account

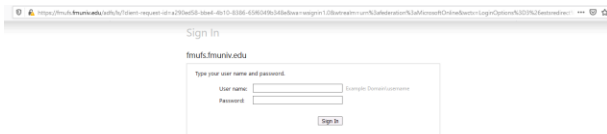
username: [username = first initial + first 3 letters of your last name + birth month digit + date]

Temp Password: [ 97643hj02324] sample - please make sure to update password (see below)



Login to <https://office.com> where you will be asked to enter your full email address

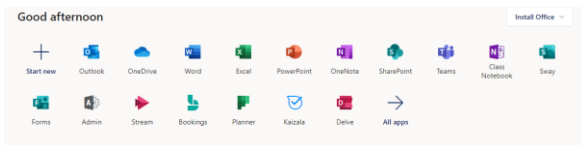
This will then redirect you to <https://fmufs.fmuniv.edu> where you will be asked to enter your username and password [username = first initial + first 3 letters of your last name + birth month digit + date]



### FIRST TIME ONLY

- You will be asked to enter an alternate email or phone number for password recovery.

At this point you will arrive at the main office.com page. Please select delve from list of apps as indicated above.



### What is Delve?

Delve can be used to manage your Office 365 profile, and to discover and organize the information that's likely to be most interesting to you right now. It is like a LinkedIn in which you can create a profile that showcases your skills, education and your work.

### How To: Set up profile on Delve

- Log into Office.com with your Florida Memorial Credentials and click Delve
- Click on Me and then click update profile

Your profile page is where you can update your contact information and add information that you'd like people to know about you. To give your profile page a personal touch, upload a picture of yourself and choose a background.

For all your Information Technology needs, please visit [CyberZone](#)

You can reach us by email at [cyberzone@fmuniv.edu](mailto:cyberzone@fmuniv.edu)

Or call us at: 305-623-1413

Also book online [here](#)

Wishing you all the best in your academic career... Team CyberZone!