

Date: April 30, 2020  
To: FMU Faculty and Students  
From: Adrienne T. Cooper, Provost  
Re: COVID-19 Academic Update III

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Due to the challenges experienced this semester as a result of the COVID-19 global pandemic, faculty will have the option of extending the time to complete the work required to make-up an Incomplete (I) grade earned in the fall 2019 semester. Extensions will be allowed through December 15, 2020. The option of extension does not apply for graduating seniors, nor is it available for grades of "I" awarded in any other semester.

Faculty must still submit the paperwork to request the extension and have the option to award a grade through the normal process if the work has been completed.

Please continue to stay safe and follow the guidelines of health officials. For more information about the university's response to the challenges of the novel coronavirus visit [fmuniv.edu/coronavirus](https://fmuniv.edu/coronavirus)