



2020-2021

Office of Financial Aid & Scholarships  
 15800 NW 42<sup>nd</sup> Avenue  
 Miami Gardens, FL 33054  
 Ph: 305-626-3745 Fax: 305-623-4234  
 Email: [financial.aid@fmuniv.edu](mailto:financial.aid@fmuniv.edu)  
[www.fmuniv.edu/FA](http://www.fmuniv.edu/FA)

## Independent Verification Worksheet (V1/V5)

Your application was selected by the U.S. Department of Education for review in a process called “**Verification.**” Financial aid will be placed on **hold** until the process is completed. **Please read instructions in their entirety.** PLEASE PRINT.

### A. Student Information

\_\_\_\_\_

Student’s Last Name                      First Name                      M.I.                      FMU ID Number

### B. Household Information

List the people that you (and/or your spouse) will support between **July 1, 2020 and June 30, 2021**. Check one box:

Your household **ONLY** includes **Yourself, your spouse/dependent children** (you must be over the age of 24, provide more than half support to self, be married, have dependents that you provide over half support, be a veteran, or be declared a ward of the court.

Full Name	Age	Relationship	College
		Self	FMU

### C. Income Information

**Check one:**

Student (and/or spouse) filed a 2018 Federal Income Tax return.  Student (and/or spouse) was not employed, had no income from work in 2018.  The Student (and spouse) was employed in 2018 and **did not file** taxes. Complete the table below. You are **required** to attach copies of all 2018 IRS W-2 forms issued to the you and list each employer even if they did not issue an IRS W-2 form.

Employer’s Name	2018 Amount Earned	Was IRS W-2 issued?	Is IRS W-2 Attached?

Continued on back

**Additional Financial Information (Please use 2018 financial information - Do not leave any boxes blank)**

		<i>Student</i>	<i>Spouse</i>
1.	Earnings from Work	\$	\$
2.	Foreign Income	\$	\$
3.	Social Security Benefits	\$	\$
4.	Payments to tax deferred pension and savings plans (paid directly or withheld from earnings.)	\$	\$
5.	Child support <b>received</b> for all children. Do not include foster or adoption payments.	\$	\$
6.	Housing, food and other living allowances.	\$	\$
7.	Veteran's non-education benefits such as Disability, Death Pension, or Dependency & Indemnity. Compensation (DI) and/or VA Educational Work-Study allowances.	\$	\$
8.	Other untaxed income not reported, such as worker's compensation, disability, untaxed portions of health savings accounts from IRS Form 1040 Line 25, etc.	\$	\$

**Additional Required Information**

Both the student and the parent are required to submit processed 2018 Federal tax information. (Note: if the student or parent filed an amended 2018 IRS tax return, please provide a signed copy of amended return.) **The only acceptable methods to submit Federal tax information are:**

- 1. IRS Data Retrieval Tool:** Directly import 2018 IRS data into your FAFSA: Log into [www.fafsa.gov](http://www.fafsa.gov), select Make Correction. Choose 2020-2021 FAFSA. Click on Financial Information tab. Select Already Completed from drop down box. Enter your FSA ID and click on Link to IRS. Continue to **IRS.gov** site. Enter Info as requested and submit. Click on box under "Transfer My Tax Information into the FAFSA." Then click Transfer Now. Transferred data will be encrypted. Remember to electronically sign and submit the FAFSA again. **OR**
- 2. IRS Tax Return Transcript:** Submit your 2018 Tax Return Transcript or go to [www.irs.gov](http://www.irs.gov). Click on "Get Your Tax Record," then click "Get Transcript Online" or "Get Transcript by Mail." Create an account. Select Tax Return Transcript for 2018. Mail or email PDF to **Florida Memorial University ▪ Office of Financial Aid ▪ 15800 NW 42<sup>nd</sup> Avenue ▪ Miami Gardens, FL 33054 ▪ 305.623.4234 fax ▪ [financial.aid@fmuniv.edu](mailto:financial.aid@fmuniv.edu)/FA (please encrypt).**
- 3. Copy (NOT ORIGINAL) of Federal Tax Return with schedules** - Must be signed by tax preparer or student(and spouse).

**If you did not file a 2018 federal tax return:** You are required to submit proof of non-filing from the IRS if a 2018 tax return was not filed. Follow the same instructions as transcript above, but select "Verification of Non-filing Letter" instead of tax return transcript. You may also use the Request for Transcript of Tax Return.

*Each person signing this worksheet certifies that all of the information reported on it is complete and correct.*

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Last 4 digits of Student's Social Security Number

**Please complete, sign, and return to:**

**Florida Memorial University ▪ Office of Financial Aid ▪ 15800 NW 42<sup>nd</sup> Avenue ▪ Miami Gardens, FL 33054  
305.623.4234 fax [financial.aid@fmuniv.edu](mailto:financial.aid@fmuniv.edu)/FA (please encrypt)**