

## Frequently Asked Questions

### Applying for Housing

**1. Are first year students given preference to on-campus housing?**

Florida Memorial University believes that students attending college for the first time should be given as much opportunity to live on campus as possible. Our residential facilities cannot house all the freshmen who would want to live on campus, therefore, you must be accepted by the University as early as possible so that you may apply for housing in a timely manner. All first-year students who apply by June 1, 2019 are guaranteed housing.

**2. Do summer agreements for housing require summer class enrollment?**

Yes. In order to stay in on-campus housing during the summer sessions, students must be enrolled in no less than 6 credit hours.

**3. How do I apply for housing?**

All applications for housing are done through the FMU eRezLife Application Portal. The application can be accessed two ways:

- a. Go to the FMU website. Select Life at FMU then Residential Life. Toggle through the left-hand sub-menu and select Room Reservation Application. Scroll to the bottom of the page and click Complete Online Housing Application. Your FMU credentials will be needed to access the housing application.
- b. Through typing <http://fmuniv.erezlife.com> into your web browser address bar.

At this time, new students are required to contact the Housing and Residential Life Administrative staff before accessing the application. This can be done by emailing their name, student number, and contact information to: [resident.life@fmuniv.edu](mailto:resident.life@fmuniv.edu).

There is a non-refundable processing fee of \$300 for new students and \$250 for returning students.

**4. If I apply for summer housing, am I automatically enrolled for fall?**

No. You must reapply for housing each semester.

**5. Do you have family housing on-campus?**

Unfortunately, we do not have family or married housing on campus.

## Communication

### 1. How will the Department of Housing and Residential Life communicate with me?

We communicate officially via email directly to the student. It is important to add [resident.life@fmuniv.edu](mailto:resident.life@fmuniv.edu) to your email address book so that emails from us will not be put in your spam or junk folder. Email is the official means of communication at FMU and students are expected to maintain and check their student email regularly.

### 2. What email address will you send information to?

We will send email to your FMU email account if you are a returning student. Please note that all FMU students receive a student email address. You should make sure to check your student email account regularly for communication from the Department of Housing and Residential Life, as well as other departments.

### 3. What if I cannot access my FMU student email?

You can visit or call the FMU Cyber Zone, located in the J.C. Sam's building, to obtain assistance with your student email.

### 4. Who should I contact with a housing problem?

If you have not yet moved on campus, please contact the Department of Housing and Residential Life through one of the following methods:

- a. Email: [resident.life@fmuniv.edu](mailto:resident.life@fmuniv.edu)
- b. Phone: 305-626-3718

If you are already an on-campus resident, you may contact the front desk of the residence hall or a Residence Life Coordinator for housing-related concerns.

## Current Residents

### 1. How can I find out how to become an RA?

Resident Assistants (RAs) are selected during the spring semester for the following academic year. Their tenure generally lasts until one full academic year. To inquire concerning RA openings, contact the Department of Housing and Residential Life at 305-626-3718.

### 2. How do I apply for housing for the next semester?

You had an amazing year on campus- who wouldn't want to stay? To find information for returning residents, check out our website. We will also communicate the returning resident application process to all current residents through their FMU email address.

### **3. How do I move out?**

Prior to the move-out dates, Residential Life staff will post information on the move-out procedures within each residential hall. Make sure to read this information carefully and follow all instructions. You will need to return your room keys to your community/hall office. For additional details, you can always ask at your community/hall office.

**Students are responsible for ensuring their units are in the same condition when they check-out as when they arrived.**

Prior to check-out, students should ensure work orders have been placed for any maintenance concerns within their unit. A checklist will be made available to all residents to assist with what needs to be cleaned prior to moving out. Students who do not clean adequately prior to leaving risk being charged for cleaning services. In cases where all the residents from a unit have left, cleaning charges will be split amongst all residents who resided in that unit prior to check-out. Maintaining a clean, healthy, comfortable residential environment is a responsibility shared all students within their living environment.

### **4. How do I request a room change?**

If you are having a problem with your room or roommate, please speak with your Resident Assistant (RA) about the issue. He or she can recommend what to do or help you with a roommate mediation. If the issue is very serious, you should contact a Residence Life Coordinator in your community office.

### **5. When do I have to move out?**

You must vacate your room within 24 hours of your last class and/or final exam each semester. Prior to the move-out dates, Residential Life staff will post information on the move-out procedures within each residential hall. Make sure to read this information carefully and follow all instructions.

## 6. Where do I go for help?

If you need help or have questions, you should contact your Resident Assistant (RA) or your community/hall Office. The phone numbers of the community/hall offices are as follows:

- a. Robinson Hall 305-626-3785 or 305-626-3718
- b. Goode Hall 305-626-3789
- c. Living and Learning Center 1 305-623-1456
- d. Living and Learning Center 2 305-623-1457
- e. Living and Learning Center 3 305-623-1458
- f. Living and Learning Center 4 305-623-1459

**In case of an emergency, please contact FMU Campus Safety at 305-626-3771.**

## 7. Who do I contact with a maintenance problem?

We're here to help! You can always fill out an online work order with Facilities [here](http://www.maintenancecare.com/maintenancecare/portal/action/RequestAction/form/mcrequestpage?buildingkey=659-P-16369010c62-100d9&buildingid=1379&user=flmu001) (<http://www.maintenancecare.com/maintenancecare/portal/action/RequestAction/form/mcrequestpage?buildingkey=659-P-16369010c62-100d9&buildingid=1379&user=flmu001>). If your maintenance problem is an emergency, such as elevator malfunctions, plumbing issues, power outages, or extreme temperature issues, you should call the resident assistant on duty phone number for assistance.

## 8. Who do parents contact with concerns?

If parents have questions or concerns, they can contact the Housing and Residential Life office at 305-623-4207 as well as the front desk of the students building.

## Financial/Payment Information

### 1. How much does it cost to apply for housing?

When you apply for housing, you are required to submit a non-refundable processing fee. The processing fee is \$300 for new students and \$250 for returning students, which is used to process the housing application. This fee is not assessed towards the rent of the room.

### 2. How do I pay my deposit?

Housing deposits are paid through the Bursar's office located in the Student Services building.

### 3. How do I pay for my room?

All housing payments are made through the Bursar's office located in the Student Services building.

#### **4. Do I need renter's insurance?**

When you live in a College Dorm Room or in a Frat style house, you should have a Renters Insurance policy. A policy may cover your personal belongings such as a music player, computer and other items. It may also cover you in the case someone is injured.

Renters Insurance policies are designed to indemnify (cover your loss) you in the event of a covered loss to your personal property and protect you in the event you are responsible for bodily injury or property damage to others. It is available for apartments, rented house, condo, co-ops, dormitories, and roommate arrangements.

Some students are covered by their parents' homeowner's policy while living on campus.

### **Room and Roommates**

#### **1. Can I change rooms before arriving?**

Once we give out room assignments, room changes are not always possible. You may contact us if you have room change request prior to arriving, but we cannot guarantee that we will be able to honor it.

#### **2. Could my roommate/room assignment change before I arrive on campus?**

Due to late cancellations, some assignments may change up to the day the buildings open. Updated room and roommate information is available in the eRezLife application portal.

#### **3. How are room assignments made?**

Room assignments are generated based on the date you applied for housing, paid your deposit, and what preferences you entered on your application. The earlier you apply for housing, the more likely you are to be assigned to one of your top choices.

#### **4. How do I request a roommate?**

Students may request a roommate using the RoomeeZ function within their eRezLife application. Information about RoomeeZ roommate selection is sent to all students two weeks prior to the opening of housing registration.

#### **5. How are roommates matched?**

Roommates are matched randomly and according to how the personality questions were answered on your application unless you have a specific roommate request.

## **6. When will I get my room assignment?**

### Returning Students

Returning students may select their room preference and roommates during the assignment process beginning in late March and ending June 1<sup>st</sup>. Assignments are sent via email up until July 20<sup>th</sup>. Room assignments for summer are typically available in mid-May through June.

## **Accommodations**

### **1. What on-campus housing is available?**

FMU offers a variety of fully-furnished, comfortable and affordable on-campus suites. There are six residential halls on our main campus. No matter where you reside, all residence halls offer:

Front desk with desk attendants  
Utilities (included)  
Air-conditioning  
Wi-Fi and cable TV access  
Lounges for studying, socializing, and playing games  
Laundry rooms

### **Ray Goode Hall**

Used to accommodate male students, Ray Goode Hall is the home of 150 Lions, which includes 4 Resident Assistants. Features include:

- Laundry room
- Twin extra-long mattress (size 36 x 80 x 6)
- Shared bathroom
- Weekly study halls
- 24-hour staffing
- Weekly housekeeping
- Vending machines

### **Willie C. Robinson Hall**

Used to accommodate female students, Willie C. Robinson Hall is the home of 340 Lions, which includes 7 Resident Assistants. Features include:

- Laundry room on 1<sup>st</sup> and 2<sup>nd</sup> Floor
- Twin extra-long mattress (size 36 x 80 x 6)

- Shared bathroom
- Weekly study halls
- 24-hour staffing
- Weekly housekeeping
- Vending machines

### **Living and Learning Community 1**

Used to accommodate male students, these residence halls contain suite-style rooms (private and semi-private) with bathrooms and kitchenettes, fitness rooms, computer rooms, laundry rooms, and vending machines.

### **Living and Learning Community 2**

Used to accommodate female students, these residence halls contain suite-style rooms (private and semi-private) with bathrooms and kitchenettes, fitness rooms, computer rooms, laundry rooms, and vending machines.

### **Living and Learning Community 3**

Used to accommodate male students, these residence halls contain suite-style rooms (private and semi-private) with bathrooms and kitchenettes, fitness rooms, computer rooms, laundry rooms, and vending machines.

### **Living and Learning Community 4**

Used to accommodate female students, these residence halls contain suite-style rooms (private and semi-private) with bathrooms and kitchenettes, fitness rooms, computer rooms, laundry rooms, and vending machines.