

## **JOB ANNOUNCEMENT**

Florida Memorial University (FMU) is seeking a full-time *Groundskeeper* who will report to Director of Facilities Management & Plant Operations. The position is based in Miami Gardens, FL.

Responsibilities will include maintaining the overall appearance and cleanliness of the assigned buildings and facilities. Assigned work includes mowing, trimming, leaf removal, etc. In addition to participating in planning grounds maintenance for new service needs, the groundskeeper will collaborate with the maintenance team to make sure the grounds and the building are always properly cared for.

Candidates should be highly motivated and have the ability to fluently read, write English for safety and productivity reasons. Proficiency in all OSHA and local requirements related to all assigned work is essential. The position requires a High School Diploma/GED. No specific level of experience is required. Extensive hours and weekends will be required at times.

### ***To Apply***

Qualified applicants are asked to [APPLY HERE](#)

Individuals will not be considered if the application is not filled out entirely with required documents (cover letter of interest, resume/curriculum vitae, and/or certifications.)

### ***Supplemental Information***

In addition to the completed application, candidates must submit a list of three professional references from wage-documented previous employer(s) that includes names and contact information, complete background screening, provide reference checks and interview. Additional inquiries must reference *Groundskeeper* in the subject line of your email to [hr@fmuniv.edu](mailto:hr@fmuniv.edu). Review of application materials will begin ASAP and will continue until the position is filled. **No phone calls please.**

**Florida Memorial University is an Equal Employment Opportunity Employer.**