



**Title: Assistant/Associate
Professor of Criminal Justice
FLSA Status: Exempt
Position #**

**Supervisor's Title: Chair,
Department of Social Sciences
Role Classification: Faculty
Revision/Creation Date: October 22, 2018**

Chief Objective of Position:

This position is Tenure-track faculty position in Criminal Justice, School of Arts and Sciences

Required Qualifications:

- A Ph.D. in Criminal Justice or Criminology from an accredited college or university. ABD candidates will be considered, but a doctorate by the employment start date is required.
- The department welcomes applicants who hold both a Ph.D. and J.D. degree or have law enforcement experience.
- Experience in teaching both law courses and theory courses at a post-secondary education institution and an ability to contribute to the department's core areas of law, policing, corrections, and the courts.
- Demonstrated high achievement in teaching, student advising, research, and publication. Demonstrated evidence of working collaboratively with diverse populations.
- Demonstrated effective interpersonal, written and oral communication skills;
- Demonstrated ability to interact with large groups and individuals at all work levels;
- Demonstrated sensitivity to and desire to promote diversity;
- Demonstrated proficiency in the use of computers and software applications;
- A record showing commitment to customer service and the application of appropriate flexibility in response to issues and opposing points of view.

Preferred/Desirable Qualifications:

- Special consideration will be given to those candidates with a desire to teach in the areas of juvenile justice, criminal justice reform, research methods and/or statistics.
- Practical experience in the field of Criminal Justice. Evidence of an active scholarly agenda.
- Demonstrated ability to engage in community partnerships and program development. Experience with field instruction and/or agency supervision.
- Experience teaching in an online environment as indicated on the curriculum vitae.

Education/experience:

- A Ph.D. in Criminal Justice or Criminology from an accredited college or university. ABD candidates will be considered, but a doctorate by the employment start date is required.
- The department welcomes applicants who hold both a Ph.D. and J.D. degree or have law enforcement experience.

Description of Job Task/Responsibility:
Teaching (60%)

- To teach a full load during the Fall and Spring semesters, as defined in the *Faculty Handbook*, according to the official schedule, using an approved syllabus which conforms with University requirements.
- To keep students informed about their progress through the prompt grading of assignments.
- To maintain accurate and complete scholastic records, including attendance.
- To develop and assess student learning outcomes which conform with University requirements, and to document the use of the results of the assessment to improve student learning.
- To post and maintain office hours for student consultation, as prescribed by the *Faculty Handbook*.

Scholarship (20%)

- To maintain a high level of expertise in the field and the subjects taught through professional development activities, by attending at least one workshop or seminar in the field.

Service (20%)

- To serve as an advisor to students majoring in the field, as assigned by the chair.
- To actively participate in the work of the department, school, and university in committees, task forces, or other formal or informal recognized efforts.

To Apply:

- Email cover letter of interest, resume, writing sample and list of three professional references from wage-documented previous employer(s) that includes names and contact information to: jobs@fmuniv.edu. Must reference **Assistant/Associate Professor Criminal Justice** in the subject line of your email.
- **Supplemental Information:** The employment process will consist of the completion of an application, background check, reference checks, and interview. Review of application materials will begin ASAP and will continue until the position is filled.

Florida Memorial University is an Equal Employment Opportunity Employer