

March 15, 2018

Dear Student:

The University has made a few adjustments to enrollment related costs for the academic year 2018-2019. As a result, effective July 1, 2018, the costs of tuition, fees, room and board at Florida Memorial University will be as follows:

**COST OF ATTENDANCE**

	<i>Fall 2018</i>	<i>Spring 2019</i>	<i>Annual</i>	<i>Summer 2019</i>	
				<i>Session A&amp;B</i>	<i>Session C</i>
<u><i>Commuter Students</i></u>				<i>\$250 per credit hour</i>	
<i>Tuition (12-18 credit hours)</i>	6,288	6,288	12,576	750	750
<i>General Fees</i>	<u>1,480</u>	<u>1,480</u>	<u>2,960</u>	<u>296</u>	<u>474</u>
<b><i>Total - Commuter Students</i></b>	<u><u>7,768</u></u>	<u><u>7,768</u></u>	<u><u>15,536</u></u>	<u><u>1,046</u></u>	<u><u>1,224</u></u>
 <u><i>Residential Students</i></u>					
<i>Goode and Robinson Halls</i>	1,730	1,730	3,460	649	973
<i>Board (meals)</i>	1,753	1,753	3,506	657	986
<i>Mailbox rental/dep.</i>	<u>20</u>	<u>20</u>	<u>40</u>	<u>5</u>	<u>5</u>
<b><i>Room &amp; Board-Goode &amp; Robinson</i></b>	<u><u>3,503</u></u>	<u><u>3,503</u></u>	<u><u>7,006</u></u>	<u><u>1,311</u></u>	<u><u>1,964</u></u>
 <i>New Residential Halls:</i>					
<i>Private Suites (1BR-1BA)</i>	2,720	2,720	5,440	1,020	1,530
<i>Board</i>	1,753	1,753	3,506	657	986
<i>Mailbox rental/dep.</i>	<u>20</u>	<u>20</u>	<u>40</u>	<u>5</u>	<u>5</u>
<b><i>Room &amp; Board-Private 1</i></b>	<u><u>4,493</u></u>	<u><u>4,493</u></u>	<u><u>8,986</u></u>	<u><u>1,682</u></u>	<u><u>2,521</u></u>
 <i>Double Suites (2BR-1BA)</i>	2,135	2,135	4,270	801	1,201
<i>Board</i>	1,753	1,753	3,506	657	986
<i>Mailbox rental/dep.</i>	<u>20</u>	<u>20</u>	<u>40</u>	<u>5</u>	<u>5</u>
<b><i>Room &amp; Board-Double</i></b>	<u><u>3,908</u></u>	<u><u>3,908</u></u>	<u><u>7,816</u></u>	<u><u>1,463</u></u>	<u><u>2,192</u></u>
 <i>Private Suites (2BR-1BA)</i>	2,495	2,495	4,990	936	1,403
<i>Board</i>	1,753	1,753	3,506	657	986
<i>Mailbox rental/dep.</i>	<u>20</u>	<u>20</u>	<u>40</u>	<u>5</u>	<u>5</u>
<b><i>Room &amp; Board-Private 2</i></b>	<u><u>4,268</u></u>	<u><u>4,268</u></u>	<u><u>8,536</u></u>	<u><u>1,598</u></u>	<u><u>2,394</u></u>
 <i>Quad Suites (4BR-2BA)</i>	2,270	2,270	4,540	851	1,277
<i>Board</i>	1,753	1,753	3,506	657	986
<i>Mailbox rental/dep.</i>	<u>20</u>	<u>20</u>	<u>40</u>	<u>5</u>	<u>5</u>
<b><i>Room &amp; Board-Quad</i></b>	<u><u>4,043</u></u>	<u><u>4,043</u></u>	<u><u>8,086</u></u>	<u><u>1,513</u></u>	<u><u>2,268</u></u>

The cost per credit hour below 12 credit hours and above 18 credit hours is \$524.00 for Undergraduate Students. The Summer 2019 rate for tuition is at a discounted rate of \$250.00 per credit hour, plus general fees, room & board as applicable.

**FRESHMAN ORIENTATION FEE:** Please note that all first semester University freshmen and new University transfers are required to participate in freshman orientation. This one-time fee of \$150.00 is used to defray the costs of getting new students acclimated to the University, and is assessed to the students' account during their first semester at the University.

**LATE REGISTRATION:** A late registration fee of \$250.00 will be charged to each student who fails to register and clear the business office during the regular registration period as outlined in the University catalog and registration schedule.

**PRE-REGISTRATION:** All currently enrolled students who do not pre-register and clear the business office during the pre-registration period for the next semester will be assessed a \$50 fee during regular registration.

**PAYMENT OF REGISTRATION CHARGES:** All charges (tuition, fees, room and board) are due at the time of registration. We accept payments in the form of **cash, money order, cashier's check, certified check, VISA, MasterCard and wire transfer. PERSONAL CHECKS ARE NOT ACCEPTED.** An Official Financial Aid Award Letter is accepted as a source of payment. A Tentative Financial Aid Award Letter is not accepted. Financial Aid sources that are classified as "pending" or "applied for" will not be accepted. Tuition Payment Plans are available to students each semester. Students are required to make monthly payments promptly without notice. **Failure to make the required payments as agreed will result in a late fee assessment of \$25 for each late payment.** See the Student Accounts Office for details.

**ROOM RESERVATION:** All first-time students desiring on-campus housing are required to pay a **non-refundable** room reservation fee of \$250 prior to arriving on campus. A \$50 refundable damage key deposit is also required of all residential students. To summarize, a total payment of \$300 must be made to reserve a room on campus. *All* returning students desiring on-campus housing are required to pay, each year, a non-refundable room reservation fee of \$250 prior to arriving on campus provided no damage key deposit refund has been received. If a damage key deposit refund was received the student is required to pay \$300. All students are required to submit their room reservation fees directly to the Bursar, by the deadline date, to reserve a room.

A room reservation fee payment **does not guarantee a room on campus unless the student has cleared the Business Office.** Clearing the Business Office means that the student has paid all of his/her charges for tuition, fees, room and board, using the following sources: financial aid, outside loan sources, cash, money order, credit card, cashier's check or wire transfer.

**Returning students will not receive a room key or be permitted to enter the residence halls until they have cleared the Business Office. Students from out of the area, out of state, and international locations, please be aware of this procedure. Students who are unable to clear the Business Office during the registration period are required to provide for their own lodging and meals. There will be no exceptions to this procedure.**

**STUDENT REFUNDS:** Student accounts with a credit balance will be processed within seven (7) days after the credit occurs on the student's account. Refunds can come in the form of check, ACH, or on the University debit card. Please note that refunds via ACH or debit card are processed at a faster rate than that of check and the funds are generally available to the student a day earlier than through checks. Refunds processed via check will be available for pickup at the cashier's window. Checks not picked up within three (3) days after processing will be mailed to the student's address on file, so please ensure that your correct address is on file with the Student Accounts department. The student must present a current "Lion's Express" ID card prior to issuance of the check to verify identity. *Please note that institutional aid in excess of direct charges (tuition, fees, room & board) cannot result in a cash refund. Institutional aid can only cover up to the total of a student's direct charges. Any excess will be reduced and applied to the need of another qualifying student.*

**OUTSTANDING ACCOUNT BALANCES:** All students with outstanding balances owed to the University **MUST** make satisfactory payment arrangements (cash, money order, credit card, cashier's check or wire transfer) with the Business Office to cover their full outstanding balances (previous and current) prior to the end of registration. Students with outstanding balances are not permitted to attend classes. Students who fail to comply will have their classes cancelled for non-payment.

We value your choice of matriculation at Florida Memorial University and we look forward to your continuous enrollment and future graduation. Enjoy your summer vacation.

Sincerely,



Ms. Cynthia W. Curry  
Executive Vice President for Finance and Administration

- *The University reserves the right to change, without notice, its tuition, fees, room, and board charges, rules, and regulations at any time should conditions warrant.*