

FMU Wellness Center Service Fees



	Rates & Charges	Min Hourly	Actual Hours	Total Hours	Total Cost	Comments/Notes
Housekeeping <i>(fee based on use)</i>	\$32.00	4 Hour minimum (per housekeeper)				Housekeeping Services commence 1 hour before the event & end after final clean-up based on size and duration of event.
Campus Safety & Miami Gardens Police Dept. <i>(Mandatory fee)</i>	Determined By Campus Safety	Determined By Campus Safety				All security services must be scheduled through Campus Safety (305-626-3771). Fees are determined based on the event, size, parking, & traffic implications.
Maintenance <i>(fee based on use)</i>	\$32.00	4 Hour minimum (per staff)				Determined by the Director of FMU Wellness Center
Grounds <i>(fee based on use)</i>	\$32.00	4 Hour minimum (per staff)				Determined by the Director of FMU Wellness Center
Furniture Rental <i>(fee based on use)</i>	Tables \$8.00 per table Chairs \$2.50 per chair					All furniture rentals will be contracted through the FMU Wellness Center. Rental does not include set-up or break down cost. These fees are additional based on published fees.
Stage Set-up/Breakdown <i>(If provided by FMU Wellness Center)</i>	\$1,500.00					Set-up & Breakdown Fees do not include the cost of the stage. Stage cost is based on size and configuration.

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Sound	<p>Wellness Center provides up to 4 microphones (covered in the space rental)</p> <p>Additional microphones \$30.00 each</p> <p>Additional equipment must be contracted by the User.</p>					<p>Must include a Technician staffed by the FMU Wellness Center. Additional staff may be required based on the size and nature of the event.</p> <p>An additional 4 microphones can be rented through the FMU Wellness Center.</p>
Production Lighting	Equipment must be contracted by the User.					A Technician staffed by the FMU Wellness Center may be required based on the size and nature of the event.
Audio-Visual Includes:	\$50.00	4 Hour minimum (per Technician)				<p>A Technician staffed by the FMU Wellness Center may be required based on the size and nature of the event.</p> <p>Rooms included: Lecture Rooms Dance Studio Arena Media Green Room Conference Rooms</p>
Food Service	FMU Wellness Center approved Food Service Provider					User must contract ALL food service with FMU Wellness Center approved University Food Service Provider @ (305) 626-3778/9)

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Rehearsal Or Set-up that requires taking the facility OFFLINE	½ of the facility rental price					
Additional Decor	Equipment must be contracted by the User.					Includes: Pipe & Drape, Skirting of Tables, Skirting of Stage, etc.
Facility Management Fee	\$75.00					