

# Florida Memorial University Department of Intramural Sports & Recreation Employment Application

Date: \_\_\_\_\_ Check all that you are available to work: \_\_\_ Fall Semester \_\_\_ Spring Semester  
\_\_\_ Summer Semester

**Please submit a cover letter and resume with this application. Applicants who submit incomplete applications will not be considered for employment. All applications are considered active for 90 days. For consideration after that time, you must reapply.**

## Personal Data (Please type or print clearly and complete all sections in full.)

\_\_\_\_\_  
First Name MI Last Name Student ID#

\_\_\_\_\_  
Local/Campus Address

\_\_\_\_\_  
City State Zip Phone (list all numbers)

\_\_\_\_\_  
Permanent Home Address

\_\_\_\_\_  
City State Zip Phone (list all numbers)

\_\_\_\_\_  
E-Mail Address Year in School Major Expected Date of Graduation Work Study Grant (Yes/No)

Have you previously worked for FMU as a student employee? Yes \_\_\_\_\_ No \_\_\_\_\_  
If so, which department? \_\_\_\_\_ Dates of employment: from \_\_\_\_\_ to \_\_\_\_\_

**Desired Position** (Rank these positions in order of interest--1 for highest priority, 2 for second highest and so on. Some positions require certifications and/or related experience.)

\_\_\_ Graphic Artist      \_\_\_ Personal Trainer      \_\_\_ Fitness Staff  
\_\_\_ Intramural Official (see below)      \_\_\_ Rec Desk Staff      \_\_\_ Maintenance

**Certifications** (Check all **current** certifications you have earned. You must provide a copy of each certification.)

### **CPR, AED, and First Aid Certifications:**

- CPR for the Professional Rescuer
- Adult CPR
- Infant and Child CPR
- AED Essentials
- Community First Aid and Safety
- Standard First Aid
- Other: \_\_\_\_\_
- Other: \_\_\_\_\_

### **Intramural Official Sport Interest (clinics will be provided):**

- Basketball
- Flag Football
- Softball
- Dodgeball
- Other Sports

### **Officiating Certifications (please list):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Describe any leadership experiences and/or extracurricular activities related to this position:**

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**What are your qualifications, strengths or special skills related to this application?**

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**Tell us why you believe you are an excellent candidate for this position.**

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**Why do you want to work for Intramural Sports & Recreation?**

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**Please describe your experience with the sports you would be interested in officiating (*skip this if you are not interested in officiating*):**

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I authorize investigation of all matters contained in this application, certify that all statements made by me on this application are correct to the best of my knowledge and belief, and agree that if any misrepresentation has been made by me herein, or if the results of such an investigation are not satisfactory, an offer of employment made may be withdrawn, or my employment terminated without any obligation of liability to me other than for payment at the rate agreed upon for the services actually performed if I have been employed. I authorize my former employers, educational institutions, and other individuals to information concerning me, whether or not it is on their records, and I release them and their companies from any liability whatsoever. I understand that the Department of Intramural Sports & Recreation may terminate me at any time for any reason, with or without notice. I understand that any oral or written statement to the contrary may be expressly disavowed and should not be relied upon by me. I further understand that all appointments are probationary, during which time I must demonstrate my fitness for continued employment. In the event of employment, I agree to abide by all present and subsequently issued rules of Florida Memorial University. I understand that employment with the Department of Intramural Sports & Recreation may require working weekends, early morning, and/ or late evening shifts, and if employed, I agree to work any hours for which I am scheduled.

**Signature**

**Date**

Please return this application, copies of relevant certifications, resume and cover letter to:

FMU Intramural Sports & Recreation • 15800 NW 42<sup>nd</sup> Avenue, J.C. Sams Suite 112 • Miami Gardens, FL 33054 •

Fax: (305) 626-3715 • For more information, call (305) 626-3688.