



Title: Athletic Trainer
FLSA Status: Non-exempt
Position #

Supervisor's Title: Director of Athletic
Role Classification: Staff
Revision/Creation Date: 8/2/2017

Job Summary:

Responsible for all aspect of directing / managing the Athletic Training program at Florida Memorial University to include but not limited to treatment and care of injured student athletes, management of all relevant medical files, managing the athletic training room, the operation of treatment at practice and game sites, and other duties assigned by the Director of Athletics. Also to assist in athletic administrative duties.

Required Qualifications:

Bachelor's Degree required Master's Degree preferred. A minimum of 800 hours training under a National Athletic Trainers Association (NATA) certified athletic trainer and NATA certification required. First Aid and CPR certifications are required. Must be able to assess injuries and provide rehabilitation and treatment in accordance with NATA guidelines. Must be able to effectively maintain records, such as insurance claims and treatment plans, in a timely and accurate manner. Ability to plan and order supplies for all possible situations. Demonstrated excellent interpersonal, written and oral communication skills. Ability to meet the extended hours and travel requirements of the position. Demonstrated ability to work effectively with individuals from diverse ethnic, cultural and socioeconomic backgrounds. Knowledge and understanding of NAIA rules and regulations. Must maintain a valid Driver's License.

Description of Job Task/Responsibility:

- Athletic trainer for all (7) sport programs.
- Present for all practices, home competitions, and travel.
- Communicates with coaches, strength staff, and other administrators regarding student-athlete injuries, limitations, and rehabilitation plans.
- Organizes and supervises physical examinations and medical records concerning all sports; manages paperwork and documentation for assigned teams.
- Assist Student Health Services in ensuring completion of physical examination procedures.
- Provides and prescribes proper physical therapy and rehabilitative exercises for injured student-athletes; assists with diagnosis of injuries.
- Maintains current knowledge of health care needs of student-athletes; expands and enhances the entire circle of care for athletes.
- Counsels student-athletes in proper rehab and at-home medical care practices.
- Recommends and coordinates athlete visits with doctors and physicians as needed for injuries.
- Maintains adequate records of treatment of student-athletes and medicines stocked by Athletic Department.
- Performs other duties as assigned by Athletic Director

To Apply:

Email cover letter of interest, curriculum vitae and list of three references that includes names and contact information to: jobs@fmuniv.edu. Must reference Athletic Trainer in the subject line of your email.



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