Student Code of
Conduct:
Student Rights and Responsibilities
2011-2012
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Florida Memorial University is a community of scholars whose members include its students, faculty and staff. As a community, we are committed to producing an environment that supports trust, respect, morality, civility, diversity, inquiry, creativity and an open interchange of ideas. We also recognize the need to establish a Code of Conduct that sets forth expectations for student behavior, promotes growth and development, guides student action, and defines procedures for the adjudication of and sanctions for behavior that is contradictory to the aims and objectives of a community of scholars. For the benefit of the community, the Code of Conduct limits certain behaviors and activities. It also attempts to protect the academic integrity, health, welfare, safety, rights, and property of the University.

The University aspires to create a balance between freedom and the policies necessary to promote its basic purposes of teaching and learning. Florida Memorial University expects students to maintain standards of personal integrity that are in harmony with the educational goals of the University: assume responsibility for their actions; and respect the rights, privileges and property of others.

The Code of Conduct is designed to clarify the standards of behavior essential to the University’s educational mission and its community life. While the Code of Conduct is comprehensive and applicable to all students, it is not written with the specificity of a criminal statute; it is not an exhaustive attempt to codify every possible type of problematic behavior; and it is not a contract between the college and its students. The Code of Conduct policies and procedures apply to the individual behavior of students and the collective behavior of student organizations, whether that behavior occurs on or off campus. Florida Memorial University specifically retains the right to amend the Code of Conduct, with or without advance notice to the community.

The Code of Conduct also reinforces the concept that students have rights: the right to be treated as individuals within the disciplinary process; the right to be protected from arbitrary, capricious, or malicious acts on the part of other members of the community; and the right to study, learn, live, and work in an environment free from behavior that could disrupt the University’s functions, cause injury to persons, or cause damage to or loss of property.

Among the numerous rights of Florida Memorial University students are freedom of expression, peaceful assembly, the presumption of innocence, procedural fairness in the administration of discipline and the security of and access to personal record. The University promotes and upholds a level of behavior and citizenship that enhances the attainment of its mission. It is assumed and expected that when a student chooses to attend Florida Memorial University, he/she does so fully prepared to accept the standards of conduct and citizenship which are considered essential by the University. Students are expected to act in a law-abiding and mature manner that is not disruptive of campus life or the surrounding community. It is, therefore, each student’s responsibility to adhere to the conduct and standards prescribed by the University through the Standards of Conduct as well as those laws established by local, state, and federal authorities.

**Student Rights**

1. The right of respect for personal feelings and freedom from indignity of any type.
2. The right to expect an education of the highest quality.
3. The right to make the best use of time and talents to achieve the objective(s) which brought you to the University.
4. The right to inquire and recommend improvements in policies, regulations, and procedures affecting the welfare of students.
5. The right to participate in Student Government and other student self-governing bodies which provide channels of communication and means for using democratic processes to solve problems, and better prepare students for functional citizenship.
6. The right of freedom of expression as defined in the Constitution of the United States and the State of Florida and Florida Memorial University. The right of freedom of speech will be recognized. The University supports the right of students to express their views and opinions on actions or ideas, to associate freely with others, and to assemble peacefully. Whether expressing themselves as individuals or in organized groups, members of the University community are expected to conduct themselves responsibly, according to law, and to respect the basic educational goals of the University. Accordingly, the University insists that free expression not violate the rights of others. Disruption of the educational processes and functions of the University, or violation of law, would constitute such a violation.
7. The right of freedom to hear and participate in a vital dialogue during public discussion which provides a diversity of content and a balance of opinion and to examine views and ideas.
8. The right of freedom of the press is recognized for all student publications. All publications and broadcasts shall be subject to the canons of responsible journalism, including the avoidance of defamation, indecency and obscenity, undocumented allegations, and harassment.
9. The right to join University approved organizations for educational, political, social, vocational, religious, and cultural purposes within the limits imposed by their responsibility to each other and to the structural life of the University.

Student Responsibilities

1. The responsibilities of bearing the consequences of one’s own actions and avoiding conduct detrimental to you, fellow students, and the University community.
2. The responsibilities sanctioned by the University (i.e., Residence Life Rules, Dining Hall Rules, Traffic and Parking Regulations, Social Rules, and Civil Laws, applicable Florida Statutes currently in force).
3. The responsibility to conform at all times to the standards of conduct both on and off campus.
4. The responsibility for seeing that the essential order of the University is preserved (i.e., there can be no assembly or gathering which interferes with the educational programs of the University or violates statutes governing unlawful assembly).
5. The responsibility to contribute to a climate of academic integrity; rational, critical, and creative inquiry; freedom of individual thought and expression consistent with the rights of others; and commitment to the well-being of society as a whole.
6. The responsibility to ensure that no student organization’s constitution or other organizational document include discriminatory clauses pertaining to race, creed, color, sexual orientation or ethnic origin.
7. The responsibility to ensure that no recognized organization has a purpose either in name or in fact, of advocating overthrowing the government by force or other unlawful means.
8. The responsibility to refrain from actions that deny other members of the University community their rights as described herein.
9. The responsibility to cooperate and respect University administrators, faculty, staff and contracted personnel in the performance of their authorized duties.

ACADEMIC AND PERSONAL BEHAVIORS

Academic and Personal Behaviors

In consideration of the many rights of and responsibilities to each member of the University community, and in compliance with the requirements of local and state statutes, Florida Memorial University adopts the following
regulations and prohibits ALL PERSONS from engaging or participating in any of the practices or behavior listed below.

*The following list is illustrative and not meant to be an exhaustive enumeration of inappropriate behavior.*

1. Obstruction or disruption of teaching, research, administration, disciplinary procedures, or other activities, including the University’s public service functions or other sanctioned events on the University site or at any off-campus University-sponsored or supervised functions.
2. Physical abuse, assault or battery, or unauthorized detention of any person including on University-owned or controlled property or at off-campus University-sponsored or supervised functions, including harassment and/or conduct or expression (verbal or written) which threatens or endangers the health or safety of any person.
3. Theft of or damage to property.
4. Unauthorized entry or use of University facilities.
5. Violation of University policies or regulations concerning falsification of records, registration of organizations, or the use of University facilities.
6. Use of the name or logo of the University is prohibited unless specifically authorized in writing by the President of the University or delegated representative. Students are prohibited from falsely presenting themselves as entities of the university beyond the normal scope of activities associated with their student status.
7. Interference with the proper educational functions and the appropriate educational climate of the University by obscene actions or language or disorderly conduct, including aiding or abetting another to breach the peace on University-owned/controlled property or at University sponsored/supervised functions.
8. Illegal use, possession, or distribution of alcoholic beverages, narcotics, or controlled/illicit substances, or public intoxication, consistent with all local laws.
9. Failure to comply with directions of University personnel, Campus Safety, or any other law enforcement officers acting in the performance of their duties.
10. Unauthorized obstruction of the free flow and orderly movement of pedestrian or vehicular traffic and serious or repeated violation of campus traffic rules and regulations.
11. Possession or use of firearms, explosives, other weapons, dangerous chemicals, or improper use of fire extinguishers on University property.
12. Violation of federal, state, and local laws.
13. Acts of dishonesty, including but not limited to the following:
   a. Cheating, plagiarism or other forms of academic dishonesty.
   b. Furnishing false information to any University official, faculty member, or office.
   c. Forgery, alteration, or misuse of any University document, record, or instrument of identification.
14. Unauthorized possession, duplication, or use of keys to any University premises or unauthorized entry to or use of University premises.
15. Domestic Violence is defined as a behavior(s) used by one person in a relationship to control another. Examples of domestic violence include but are not limited to name-calling, intimidation, threats, and physical harm. Preventing a partner from making contact with others among the partner’s family, friends, or peer group also falls within this definition.
16. Participation in a campus demonstration which disrupts the normal operations of the University and infringes on the rights of other members of the University community; leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area; intentional obstruction which unreasonably interferes with freedom of movement, either pedestrian or vehicular, on campus.
17. Conduct which is disorderly, lewd, or indecent; breach of peace on University premises or at functions sponsored or participated in by the University.
18. Theft or other abuse of computer time, including but not limited to:
a. Unauthorized entry into a file, to use, read or change the contents, or for any other purpose.
b. Unauthorized transfer of a file.
c. Unauthorized use of another individual’s identification and password.
d. Use of computing facilities to interfere with the work of another student, faculty member, University personnel or employee.
e. Use of the computing facilities to interfere with normal operation of the University computing system.
f. Access to or distribution of obscene or pornographic materials. Distribution of printed materials that are libelous, derogatory, abusive, sexually explicit, pornographic, or that encourages violations of public laws or University regulations.
g. Use of personal information from the University system for any commercial purpose or to harass students, staff or faculty on or off campus.

19. Discrimination, harassment and offensive conduct against any person, student, or staff member on the basis of race, creed, color, sex, age, marital status, sexual orientation, disability, and/or national origin.

20. Abuse of the Disciplinary System, including but not limited to:
   a. Failure to obey the summons of the Student Disciplinary Committee or a University official.
   b. Falsification, distortion, or misrepresentation of information before the Student Disciplinary Committee or Appellate (Dean of Students).
   c. Disruption or interference with the orderly conduct of a hearing.
   d. Institution of a hearing or proceeding knowingly without cause.
   e. Attempting to discourage an individual’s proper participation in, or use of, the Student System.
   f. Attempting to influence the impartiality of a member of the Student Disciplinary Committee or Appellate (Dean of Students) prior to and/or during, and/or after a proceeding.
   g. Harassment (verbal or physical) and/or intimidation of a member of the Student Disciplinary Committee or Appellate (Dean of Students) prior to, during, and/or after a proceeding.
   h. Failure to comply with the sanction(s) imposed under the Student Code of Conduct.
   i. Influencing or attempting to influence another person to commit an abuse of the Student Disciplinary System.

DECISIONS AND JUDICIAL AUTHORITY

1. The Dean of Students shall:
   a. Determine the composition of the Judicial Affairs Committee and shall act as the Appellate.
   b. Recommend policies and develop procedural rules for the conduct of hearings which are consistent with provisions of the Code of Conduct.
   c. Recommend that the Vice President for Student Affairs authorize the suspension of any student when the circumstances warrant immediate action such as in the case of threatening or assultive behaviors. The suspension will remain in effect until the Student Disciplinary Committee meets to hear the case.

2. Decisions made by the Judicial Affairs Committee shall be final, pending the normal appeal process.

3. The Judicial Affairs Committee may be designated as arbiter of disputes within the student community in cases which do not involve a violation of the Code of Conduct. All parties must agree to arbitration and to be bound by the decision with no right of appeal.
HEARING PROCEDURES

Hearings

A hearing is a formal process of resolving a violation of University policy or the Code of Conduct. Two kinds of hearings are possible, an administrative hearing or a panel hearing. Minor violations of University policy or the Code of Conduct may often be resolved through an administrative hearing. All academic integrity cases will be resolved through an administrative hearing with the instructor and the Provost or designee. Hearing panels will be convened to address repeated policy violations or to resolve more serious matters, i.e., those that may result in a student being suspended or dismissed from the University or permanently dismissed from the residence halls. The University may refer any matter, regardless of potential outcome, to a hearing panel for resolution.

Investigation

The preliminary investigation into a violation of University policy or the Code of Conduct will be conducted by the Dean of Students, the Assistant Dean for Student Life or a designee. It is expected that all members of the campus community will cooperate fully in the investigation; this includes responding fully and truthfully to requests for information. If the result of the investigation is such that a panel hearing must be convened, the Office of the Dean of Students, or its designee, will provide written notice to the student clearly outlining the alleged violations and the time and date on which the administrative hearing or the panel hearing will convene. Every attempt will be made so as to avoid conflicts with classes. Students are expected to make arrangements for other schedule conflicts.

Administrative Hearings

Administrative hearings are conducted by members of the University administrative staff, including, but not limited to the Dean of Students, the Vice President for Student Affairs, Provost and professional residence life staff members.

Panel Hearings

A Student Disciplinary Committee of seven members, consisting of three students and four faculty/staff members, assigned by the Office of the Dean of Students when a case is to be adjudicated by a panel hearing. Members of the panel are selected and trained members of the Florida Memorial University community. The chair is appointed by the Office of the Dean of Students from among the members of the panel. This may be a faculty or staff member.

In any instance where an initiator or respondent has significant concerns about the identity of specific panel members, a written appeal may be made to the Dean of Students to consider substitutions. The Dean’s decision on the appeal, including the individuals selected as substitutions (if any), will be considered final. As an additional safeguard of fairness and impartiality, any member of the panel assigned may request to be excused and replaced. Panel members will be expected to excuse themselves where a conflict of interest or the appearance of a conflict of interest is present. If a respondent willingly pleads in-violation to charges prior to a panel, a panel will convene to hear the student’s testimony and plea related to the incident and possible sanctions. In this case, no witnesses will be called to testify at the panel.
Before the hearing, both parties should submit to the Office of the Dean of Students a full list of any persons who will speak at the hearing as witnesses. The parties will not contact any member of the panel in any way before the hearing nor will the panel member(s) contact the parties in any way before the hearing.

**Interim Panels**

During periods when the University is not in session, at the beginning of a term, or during the final examination period of each term, the Office of the Dean of Students reserves the right to convene a Student Disciplinary Committee that is different in make-up than described above although every attempt will be made to secure two students and two faculty or staff members.

**Panel Hearing Proceedings**

A hearing will be convened no later than seven days from final panel assignment, barring unusual circumstances. However, the panel or the Office of the Dean of Students may consider and allow reasonable requests for postponement. All administrative hearings and panel hearings will be closed to non-parties, excepting witnesses, victims, and members of the Student Disciplinary Committee. A hearing will proceed in the absence of a respondent who was given proper notice, who does not request a postponement, and who does not attend the hearing. While a respondent is permitted to appeal the decision made by a panel in his or her absence, the appeal may not be made on the basis of the party’s absence.

The individual serving as Chairperson of the Student Disciplinary Committee will call the hearing to order through an opening statement explaining the rules governing the process. The chair will be responsible for making procedural decisions during the hearing; the panel as a whole will vote upon substantive decisions. Each party, commencing with the initiator, will have the opportunity to make a full opening statement. The initiator will have the opportunity to present any facts substantiating the claim(s) made by that party that the Student Disciplinary Committee deems appropriate and fair, including witnesses (in person, or, if necessary and with consent, by written statement), inspections and documents; broad latitude should be given by the panel in this regard. The respondent will have the opportunity to rebut the claim made by the initiator in any way that the panel deems appropriate and fair, including witnesses (in person, or, if necessary and with consent, by written statement), inspections and documents; broad latitude should also be given by the panel in this regard. Each party, commencing with the initiator, will have the opportunity to make a full closing statement. The burden of proof will be with the initiator at all times.

**Panel Hearing Feedback**

In all matters resolved by the panel hearing process, all parties will be required to complete a brief evaluation form providing information on the quality of the process used and to offer suggestions on improvement of the process. The parties will have an opportunity to express both positive and negative experiences encountered. These forms will be for the sole use of the hearing process in training and program revision and will be confidential as to all others.

**JUDICIAL PROCEDURES**

**Charges and Hearings**

1. Any member of the University community may officially report allegations against any student for violating the Code of Conduct. Allegations shall be prepared in writing and directed to the Dean of Students. Reports should be submitted as soon as possible after the event takes place.

2. The Dean of Students will conduct an investigation to determine if the charges have merit and/or if they can be disposed of administratively by mutual consent of the parties involved. Such disposition shall be
final and there shall be no subsequent proceedings. If the charges cannot be disposed of by mutual consent, the Dean of Students shall refer the matter to the Student Disciplinary Committee.

3. All charges shall be presented to the accused student in written form. A time shall be set for a hearing, no less than five and no more than fifteen calendar days after the student has been notified. Maximum time limits for scheduling of hearings may be extended at the discretion of the Chairperson of the Student Disciplinary Committee.

4. If the accused student does not respond to the written notice of the hearing and does not appear, the hearing shall take place as scheduled. If the Student Disciplinary Committee finds that the accused student violated the Code of Conduct, sanctions may be imposed.

5. Hearings shall be conducted by the Student Disciplinary Committee according to the following guidelines:
   a. Hearings normally shall be conducted in private.
   b. Admission of any person to the hearing shall be at the discretion of the Chairperson of the Disciplinary Committee.
   c. In hearings involving more than one accused student, the Chairperson, at his or her discretion, may permit the hearings concerning each student to be conducted separately.
   d. The complainant and the accused have the right to be assisted by any advisor they choose, at their own expense. The advisor may be an attorney. The complainant and/or the accused is responsible for presenting his or her own case. Therefore, advisors are not permitted to speak or to participate directly in any hearing before the Student Disciplinary Committee.
   e. The complainant, the accused, and the Student Disciplinary Committee shall have the privilege of presenting witnesses subject to the right of cross examination by the Student Disciplinary Committee.
   f. Pertinent records, exhibits, and written statements may be accepted as evidence for consideration by the Student Disciplinary Committee at the discretion of the Chairperson.
   g. All procedural questions are subject to the final decision of the Chairperson of the Student Disciplinary Committee.
   h. After the hearing, the Committee shall determine (by majority vote) whether the student has violated each section of the Code of Conduct which the student is charged with violating.
   i. The Student Disciplinary Committee’s decision shall be made on the basis of whether it is more likely than not that the accused student violated the Code of Conduct.

6. There shall be a single verbatim record, such as a tape or video recording, of all hearings before the Student Disciplinary Committee. The record shall be the property of the University.

7. Except in the case of a student charged with failing to obey the summons of the Student Disciplinary Committee or University official, no student may be found to have violated the Code of Conduct solely because the student failed to appear before the committee. In all cases, the evidence in support of the charges shall be presented and considered.

**Sanctions**

1. The following sanctions may be imposed upon any student found to have violated the Code of Conduct:
   a. Warning—A notice in writing to the student that the student is violating or has violated institutional regulations.
   b. Probation—A written reprimand for violation of specified regulations. Probation is for a designated period of time and includes the probability of more severe disciplinary sanctions if the student is found to be violating any institutional regulation(s) during the probationary period.
   c. Loss of Privileges—Denial of specified privileges for a designated period of time.
   d. Restitution—Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
   e. Discretionary Sanctions—Work assignments, service to the University, or other related discretionary assignments. (Such assignments must have the prior approval of the Dean of Students.)
f. University Suspension—Separation of the student from the University for a definite period of time after which the student is eligible to return. Conditions for readmission may be specified.
g. Removal from program of study.
h. Expulsion—Permanent separation of the student from the University.

2. More than one of the sanctions listed above may be imposed for any single violation.

3. Disciplinary records are maintained or expunged at the discretion of the University. Two years after final disposition of the case, students may petition the Dean of Students to have their discipline record reviewed.

4. The following sanctions may be imposed upon groups or organizations:
   a. Those sanctions listed in Sanctions, 1a–1g.
   b. Deactivation—Loss of all privileges, including University recognition for a specified period of time.

5. In each case in which the Student Disciplinary Committee determines that a student has violated the Code of Conduct, the sanction shall be determined and imposed by the Committee. Following the hearing, the Committee Chairperson shall within ten (10) calendar days advise the accused in writing of its determination and of the sanctions imposed, if any.

**Appeal**

1. The accused, having been found in violation of any portion of the Code of Conduct, may appeal the decision/sanctions imposed by the Student Disciplinary Standards Committee.

2. The appeal must be submitted in writing to the Dean of Students within ten (10) calendar days from the date that the accused is notified by the Chairperson of the Student Disciplinary Committee regarding the Committee decision or sanctions.

3. The Dean of Students shall review all pertinent data regarding the appeal and will render a written decision within ten (10) calendar days.

**Violation of Law and University Discipline**

1. If a student is charged only with an off-campus violation of federal, state, or local laws, but not with any other violation of the Code of Conduct, disciplinary action may be taken and sanctions imposed for grave misconduct which demonstrates flagrant disregard for the University community. In such cases, no sanction may be imposed unless the student has been found guilty in a court of law or has declined to contest such charges, although not actually admitting guilt.

2. University disciplinary proceedings may be instituted against a student charged with violation of a law which is also a violation of this Code of Conduct; for example, if both violations result from the same factual situation, without regard to the pendency of civil litigation in court or criminal arrest and prosecution. Proceedings under the Code of Conduct may be carried out prior to, simultaneously with, or following civil or criminal proceedings off campus.

3. When a student is charged by federal, state or local authorities with a violation of law, the University will not request or agree to special consideration for that individual because of his or her status as a student. If the alleged offense is also the subject of a proceeding under the Code of Conduct, the University may advise off-campus authorities of its existence and of how such matters will be handled internally within the University community. The University will cooperate fully with law enforcement and other agencies in the enforcement of criminal law on campus and in the conditions imposed by criminal courts for the rehabilitation of student violators. Individual students and faculty members, acting in their personal capacities, remain free to interact with governmental representatives, as they deem appropriate.

**DRESS CODE**

Florida Memorial University expects students to dress appropriately for class, programs, and recreational activities as well as sponsored University events (i.e. workshops, worship services, formal dining events and pageants).
Consistently displaying standards of appropriate attire to specific occasions and activities are an integral part of the educational process.

Students will be denied admission to various functions if their attire is deemed in appropriate and not within the scope of approved attire for Florida Memorial University. Therefore Florida Memorial University students are expected to be attired neatly and appropriately at all times.

The following are example of appropriate dress for various occasions:

- Classroom, Student Activity Center, Chapel, University offices and Cafeteria- neat, modest, casual or dressy attire.
- Formal programs in the Lou Rawls Center for Performing Art and the Susie C. Holley Religious Center- business or dressy attire.
- Interviews (on and off campus)-business attire.
- Social/Extracurricular activities which occur campus wide-neat, modest or dressy attire depending upon the occasion.
- Balls, galas and cabarets-semi-formal, formal or dressy depending upon the occasion.

The following are examples of inappropriate attire:

- Hats or head coverings for men in any building. This item does not apply to headgear considered as a part of religious or cultural dress.
- Do-rags, stocking caps, skull caps and bandanas are prohibited at all times on the campus of Florida Memorial University. Students can only wear these items within their living quarters.
- Clothing with derogatory, offensive and/or lewd messages either in words or pictures.
- Men and women’s pants that show underwear.
- Baseball caps and hoods for women in any building. This item does not apply to headgear considered as a part of religious or cultural dress.

All faculty and staff members are expected to encourage students to comply with the Florida Memorial University’s Dress Code Policy as presented. If evidence of willful disregard for this policy is observed, any faculty or staff member can initiate enforcement by writing an evidential report to the Dean of Students.
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<tr>
<th>Department</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Academic Assessment (CPT)</td>
<td>(305) 626-3775</td>
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<tr>
<td>Administrative Support Services</td>
<td>(305) 626-3668</td>
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<td>Admissions</td>
<td>(305) 626-3758</td>
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<tr>
<td>Aramark</td>
<td>(305) 626-3730</td>
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<tr>
<td>Athletic Department</td>
<td>(305) 626-3166</td>
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<tr>
<td>Auxiliary Services</td>
<td>(305) 626-3636</td>
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<tr>
<td>Black Male College Explorers Programs</td>
<td>(305) 626-3108</td>
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<tr>
<td>Bookstore</td>
<td>(305) 626-3726</td>
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<tr>
<td>Bursar/Cashier</td>
<td>(305) 626-3739</td>
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<tr>
<td>Campus Ministry</td>
<td>(305) 626-3762</td>
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<tr>
<td>Campus Safety</td>
<td>(305) 626-3771</td>
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<tr>
<td>Career Development Center</td>
<td>(305) 626-3782</td>
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<tr>
<td>Center for Urban Environmental Studies</td>
<td>(305) 626-3701</td>
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<tr>
<td>Department of Aviation &amp; Safety</td>
<td>(305) 623-4277</td>
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<tr>
<td>Department of Computer Sciences and Mathematics</td>
<td>(305) 626-1440</td>
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<tr>
<td>Department of Humanities</td>
<td>(305) 626-3128</td>
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<tr>
<td>Department of Social Sciences</td>
<td>(305) 626-1408</td>
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<tr>
<td>Division of Administration</td>
<td>(305) 623-1453</td>
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<tr>
<td>Division of Business and Fiscal Affairs</td>
<td>(305) 626-3613</td>
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<tr>
<td>Division of Information Management and Technology</td>
<td>(305) 626-3798</td>
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<td>Division of Institutional Advancement</td>
<td>(305) 626-3611</td>
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<tr>
<td>Division of Student Affairs</td>
<td>(305) 626-3710</td>
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<tr>
<td>Duplication Center</td>
<td>(305) 626-3669</td>
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<td>Enrollment Management</td>
<td>(305) 626-3741</td>
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<td>Financial Aid</td>
<td>(305) 626-3742</td>
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<td>Freshman Studies</td>
<td>(305) 626-3745</td>
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<tr>
<td>Grants and Sponsored Research</td>
<td>(305) 623-4225</td>
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<tr>
<td>Hospitality Services and Scheduling</td>
<td>(305) 474-4692</td>
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<tr>
<td>Institutional Research</td>
<td>(305) 623-4228</td>
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<tr>
<td>Intramural Recreation &amp; Sports</td>
<td>(305) 626-3688</td>
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<td>Mail Center</td>
<td>(305) 626-3656</td>
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<tr>
<td>Nathan W. Collier Library Services</td>
<td>(305) 626-3641</td>
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<tr>
<td>Office of Alumni Affairs</td>
<td>(305) 626-3658</td>
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<tr>
<td>Office of Institutional Effectiveness</td>
<td>(305) 623-4210</td>
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<tr>
<td>Office of the Associate Provost</td>
<td>(305) 626-0213</td>
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<tr>
<td>Office of the Chief of Staff</td>
<td>(305) 626-3612</td>
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<td>Office of the President</td>
<td>(305) 626-3605</td>
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<tr>
<td>Office of the Provost</td>
<td>(305) 623-4223</td>
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<tr>
<td>Public Affairs</td>
<td>(305) 626-3624</td>
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<tr>
<td>Purchasing Department</td>
<td>(305) 626-3652</td>
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<tr>
<td>Registrar</td>
<td>(305) 626-3752</td>
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<tr>
<td>Residential Life/Housing</td>
<td>(305) 430-1183</td>
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<tr>
<td>School of Arts and Sciences / Visual and Performing Arts</td>
<td>(305) 626-3128</td>
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<tr>
<td>School of Business</td>
<td>(305) 623-4279</td>
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<td>School of Education</td>
<td>(305) 623-4279</td>
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<tr>
<td>School of Health and Natural Sciences</td>
<td>(305) 626-3699</td>
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<td>Student Accounts/ Fee Assessment</td>
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<td>Student Development Center</td>
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<td>Student Government Association</td>
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<td>Student Health Services</td>
<td>(305) 626-3760</td>
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<td>Student Publications</td>
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<td>Thompson Hospitality/ Dining</td>
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